**COI TRAVEL DISCLOSURE DECISION TREE**

**START**

Are you an investigator on a PHS* funded project?

**NO** You do not have to complete a COI Travel Disclosure

**YES**

Is the travel related to your institutional responsibilities (primary & secondary duties)?

**NO**, It's an External Professional Activity for Pay (EPAP) You do not have to complete a COI Travel Disclosure

**YES**, it's a primary or secondary duty

Is the travel reimbursed or sponsored by one of the following:

1. The University
2. US Federal, state or Local Gov’t
3. A US academic institution or research center

**NO**, it is reimbursed or sponsored by another type of organization (i.e., non-profit, professional association, corporation, international) You have to complete the COI Travel Disclosure form. Please go to AIR.UNC.EDU

**YES** You do not have a complete a COI Travel Disclosure

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*Public Health Service (PHS) means the section of the U.S. Department of Health and Human Services, and any components of the PHS to which the authority of the PHS may be delegated. The components of the PHS include, but are not limited to, the Agency for Healthcare Research and Quality, Centers for Disease Control and Prevention, Food and Drug Administration, Health Resources and Services Administration, and the National Institutes of Health.*