

To access the OHRE/IRB COI Grid, log into IRBIS (irbis.unc.edu), then:

1. Enter your Reference ID number into the search field and click search or enter.
2. Click on the Personnel Tab to view the COI grid.

Routing Routing Comments Status History Submitted Documents Addenda **Personnel** sIRB

Training and Conflict of Interest entered for this Submission [-] collapse all

University of North Carolina at Chapel Hill (UNC-CH)												
Full Name	Role	Department Name	IRB Training	GCP	COI Training	COI WebID	COI Number	Initial COI Disclosure	Potential Conflict	COI Review Process	COI Review Result	
[REDACTED]	Principal Investigator	Biochemistry and Biophysics	✓	✓	✓	333471	19-10841	✓	Yes	Completed	Admin Considerations	UNC Transparency
[REDACTED]	Co-investigator	Department of Medicine	✓	✓	✓	333467	19-10837	✓	Yes	Staff Review	Pending	
[REDACTED]	Co-investigator	Department of Medicine	✓	✓	✓	333469	19-10839	✓		Completed	No Conflict	
[REDACTED]	Co-investigator	Lineberger Comprehensive Cancer Center	✓	✓	✓	333473	19-10843	✗				
[REDACTED]	Co-investigator	UNC Eshelman School of Pharmacy-Office of the Dean	✓	✓	✓	333468	19-10838	✓		Completed	No Conflict	
[REDACTED]	Co-investigator	Department of Medicine	✓	✗	✓	333476	19-10846	✓		Completed	No Conflict	
[REDACTED]	Co-investigator	Neurology	✓	✓	✓	333466	19-10836	✓		Completed	No Conflict	
[REDACTED]	Study Coordinator	Lineberger Comprehensive Cancer Center	✓	✓	✗	333472	19-10842	✗				
[REDACTED]	Study Coordinator	Department of Medicine	✓	✓	✓	333470	19-10840	✓		Completed	No Conflict	

External Institutions												
External Institution			COI Policy					Assurance Letter		Management Plan		
- Duke University			Policy Undetermined					✗		✗		
Full Name	Role	Department Name	IRB Training	GCP	COI Training	COI WebID	COI Number	Initial COI Disclosure	Potential Conflict	COI Review Process	COI Review Result	
[REDACTED]	External Site PI		-	-	-			n/a				n/a

- Independent Investigators												
Full Name	Role	Department Name	IRB Training	GCP	COI Training	COI WebID	COI Number	Initial COI Disclosure	Potential Conflict	COI Review Process	COI Review Result	
[REDACTED]	Co-investigator		✗	✗	✗	275729	18-25508	✗		Unsubmitted		

HOW TO UNDERSTAND THE GRID:

✓ means all is completed

✗ means that something is not completed or submitted

n/a means **not applicable**; there is no COI requirement for this individual.

Columns to focus on:

IRB or GCP Training: Please contact the Office of Human Research Ethics (OHRE) for details.

COI Web ID: Internal reference number

COI Number: The number assigned to the COI disclosure in the AIR system (air.unc.edu), useful reference when contacting the COI Program with questions.

Initial COI Disclosure: if there is a Red ✗ in this location, it means the individual has not yet submitted their COI disclosure.

Potential Conflict: if it is blank, it means either the person has not completed the COI disclosure or there is no conflict, see COI review process column for clarification. If it says YES, then a potential conflict has been declared and needs review by the Chairs/Program. See the next two columns for details on the review process and results.

COI Review Process: This column has been added to provide more information, as detailed below, as to the status of the disclosure as it moves through the COI process. Following are the possible statuses that may be shown after the initial submission:

- Potential Conflict – submitter has indicated a potential conflict and the COI disclosure is in route via the system.
- Staff Review – the COI disclosure is in the review bucket in the COI Program and assigned to a staff member. Note that a disclosure can go from the staff to a COI Chair and then back to the staff.
- Awaiting Submitter Response – question(s) have been sent to submitter; the COI Program is awaiting a response.
- Submitter Change Needed – changes to the protocol or other areas have been requested by a COI Committee and/or COI Program. The review cannot move forward until submitter makes required changes and confirmation has been made by the COI Program.
- Chair Review – the applicable COI Committee chair is reviewing the COI disclosure.
- Designated Review – a designated reviewer is reviewing the COI disclosure.
- Committee Review – the COI disclosure has been assigned to the applicable COI Committee for review. Committee meetings are generally once a month.

When all items are related to the COI disclosure are completed to the COI Chair(s)/Committee satisfaction, including report to the Sponsor if necessary, then:

- Completed – the review is complete, review result will appear in the COI Review Results column.

COI Review Results: Are visible to everyone but do not impact processing except for “deferral”. The deferral status means additional information has to be obtained and the disclosure will have to go back to COI Committee for review. For the PI results only, in some cases additional text may appear in yellow which indicates an Institutional Interest. Any actions required are included in the PI’s COI Finalization letter.

NOTES: COI review generally takes about 3-4 weeks after the COI Program has been notified. Cases going to committee may take longer.